



EDUCATION FOR LIFE SCRUTINY COMMITTEE – 6TH MARCH 2014

**SUBJECT: SUMMARY OF MEMBERS' ATTENDANCE – QUARTER 3 –
1ST OCTOBER 2013 TO 31ST DECEMBER 2013**

**REPORT BY: ACTING DIRECTOR OF CORPORATE SERVICES AND SECTION 151
OFFICER**

1. PURPOSE OF REPORT

- 1.1 To report Members' levels of attendance at scheduled meetings of Caerphilly County Borough Council.

2. THE REPORT

- 2.1 Appendix 1 details Members' attendance for quarter 3 (1st October 2013 to 31st December 2013), at the following meetings:
- Council;
 - Cabinet;
 - Scrutiny Committees;
 - Planning Committee;
 - Audit Committee;
 - Democratic Services Committee; and
 - Sustainable Development Advisory Panel.
- 2.2 The information is compiled from attendance sheets signed by Members at these meetings. Members will note a change to the percentage previously reported for Quarter 1. This was due to a Councillor who was in attendance but omitted to sign the attendance sheet. The data has now been updated to reflect the amendment.
- 2.3 The appendix also allows for a comparison with the same period in the preceding two years. When making comparisons to previous quarters/years, please note that overall averages given are the weighted average to reflect the number of meetings in each quarter.
- 2.4 Details for the final quarter (1st January 2014 to 7th May 2014) will be reported to the next appropriate meeting of the Scrutiny Committee.

3. EQUALITIES IMPLICATIONS

- 3.1 There are no specific equalities implications arising as a result of this report.

4. FINANCIAL IMPLICATIONS

- 4.1 There are no specific financial implications arising as a result of this report.

5. PERSONNEL IMPLICATIONS

- 5.1 There are no specific personnel implications arising as a result of this report.

6. CONSULTATIONS

- 6.1 None.

7. RECOMMENDATIONS

- 7.1 That Members note the content of the report.

8. REASONS FOR THE RECOMMENDATIONS

- 8.1 To inform Members of attendance levels at scheduled meetings of Caerphilly County Borough Council from the Annual Meeting of Council, 2013.

Author: R. Barrett (Committee Services Officer)

Background Papers:
Member attendance sheets

Appendices:
Appendix 1 Schedule of Members' Attendance 2011 to 2014